

annie selke's Fresh American

APPLICATION FOR EMPLOYMENT

Date _____

We are an equal opportunity employer. Applicants are considered for position without regard to race, religion, sex, gender identification, national origin, age, disability, or any other consideration made unlawful by applicable federal, state or local laws.

Position applied for: _____

Name: _____ Desired Pay Rate: _____

Address: _____

City: _____ State: _____ Zip: _____ Best way to contact: _____ Email _____ Phone

Phone: _____ Email address: _____

At the time of employment are you able to submit verification of your legal right to work in the U.S.?
(Verification and completion of Form I-9 must be submitted no later than three business days after date of hire.)

Yes ____ No ____

If under the age of 18, can you produce the necessary work certificate at the time of employment?

Yes ____ No ____ Not applicable ____

Type of Employment Desired? Full-time ____ Part-time ____ (specify hours) _____

Are you willing to work overtime? Yes ____ No ____ Date on which you can start: _____

Have you ever applied to this company before? Yes ____ No ____ If Yes, when? _____

List special technical skills that you feel qualify you for the job for which you are applying (i.e. computer programs, languages, equipment operation, special tools, etc.): _____

Education	School Name	City, State	Courses	Did You Graduate?	# of years completed	Degree/Major
High School						
College						
Trade School						

Honors Received: _____

WORK EXPERIENCE

List all work experience starting with your present or last place of employment. You may include any verifiable work performed on a volunteer basis, internships, or military service.

Employer Name: _____ Type of Business: _____

Address: _____ City: _____ State: ____ Zip: _____

Phone: _____ Dates of Employment: _____ to: _____

Job Title: _____ Supervisor's Name: _____ Phone: _____

May we contact? ____ Wages: Start: _____ Final: _____ Reason for Leaving: _____

Duties: _____

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Employer Name: _____ Type of Business: _____

Address: _____ City: _____ State: ____ Zip: _____

Phone: _____ Dates of Employment: _____ to: _____

Job Title: _____ Supervisor's Name: _____ Phone: _____

May we contact? ____ Wages: Start: _____ Final: _____ Reason for Leaving: _____

Duties: _____

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Employer Name: _____ Type of Business: _____

Address: _____ City: _____ State: ____ Zip: _____

Phone: _____ Dates of Employment: _____ to: _____

Job Title: _____ Supervisor's Name: _____ Phone: _____

May we contact? ____ Wages: Start: _____ Final: _____ Reason for Leaving: _____

Duties: _____

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Employer Name: _____ Type of Business: _____

Address: _____ City: _____ State: ____ Zip: _____

Phone: _____ Dates of Employment: _____ to: _____

Job Title: _____ Supervisor's Name: _____ Phone: _____

May we contact? ____ Wages: Start: _____ Final: _____ Reason for Leaving: _____

Duties: _____

REFERENCES: Please list the names of additional work-related references we may call. Individuals with no prior work experience may list school or volunteer related references.

Name	Company	Position	Work Relationship (supervisor, co-worker)	Telephone Number

APPLICANT CERTIFICATION

I understand and agree that if driving is a requirement of the job for which I am applying, my employment and/or continued employment is contingent on possessing a valid driver's license and automobile liability insurance in an amount equal to the minimum required by the state where I reside.

I understand that the Company has a drug-free workplace or drug and/or alcohol-testing program consistent with applicable federal, state and local law. If the company has such a program and I am offered a conditional offer of employment, I understand that if a pre-employment (post-offer) drug and/or alcohol test is positive, the employment offer may be withdrawn. I agree to work under the conditions requiring a drug-free workplace, consistent with applicable federal, state and local law. I also understand that all employees of the location, pursuant to the Company's policy and federal, state and local law, may be subject to urinalysis and/or blood screening or other medically recognized tests designed to detect the presence of alcohol or controlled drugs. If employed, I understand that the taking of alcohol and/or drug tests is a condition of continual employment and I agree to undergo alcohol and drug testing consistent with the Company's policies and applicable federal, state and local law.

If employed by the Company, I understand and agree that the Company, to the extent permitted by federal, state and local law, may exercise its right, without warning or notice, to conduct investigations of property (including, but not limited to, files, lockers, desks, vehicles, computers, and email) and, in certain circumstances, my personal property.

I understand and agree that as a condition of employment and to the extent permitted by federal, state and local law, I may be required to sign a confidentiality, non-complete, and/or conflict of interest statement.

I certify that all the information on this application, my resume, or any supporting documents is complete and accurate to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of any information may result in disqualification from consideration for employment or, if employed, disciplinary action up to and including immediate termination.

I understand that neither this application nor any communication by a management representative is intended to create or does create a contract of employment, offer, or promise of employment. I acknowledge that if hired by the company, employment is on an at-will basis. This means the company is free to terminate my employment at any time, with or without cause or advance notice, in accordance with state law and acceptance of employment is not a contract of employment for any specified time. Similarly, I am free to terminate my employment with the company at any time for any reason. This at-will provision may be modified or waived only in a written agreement signed by a trustee of the company.

I agree to conform to the policies and regulations of the company and I understand that the company has complete discretion to modify such policies and regulations at any time, except that it will not modify its policy of employment at-will.

I authorize the Company or its authorized agents to confirm all statements contained in this application and/or resume as it related to the position I am seeking and to the extent permitted by federal, state or local law.

I understand under Massachusetts law, an employer may not require or demand, as a condition of employment, prospective employment, or continued employment, that an individual submit to or take a lie detector or similar test. An employer who violates this law is guilty of a misdemeanor and subject to a fine not exceeding \$100. Federal and/or state law may prohibit the use of polygraph or similar tests as well.

I authorize and consent to, without reservation, any party or agency contracted by this employer to furnish the above-mentioned information. I hereby release, discharge and hold harmless, to the extent permitted by federal, state and local law, any party delivering information to the Company or its duly authorized representative pursuant to this authorization from any liability, claims, charges, or causes of action which I may have as a result of the delivery or disclosure of the above requested information. I hereby release from liability the Company and its representative for seeking such information and all other persons, corporations or organizations furnishing such information.

I understand this Company hires only individuals who are legally eligible to work in the United States.

Applicant Signature _____

Date _____

Signature of Company Representative _____

Date _____

If the applicant is a minor, the applicant's parent or legal guardian must sign the foregoing release and content. Signature by the applicant's parent or legal guardian constitutes acknowledgement by the applicant and the parent or legal guardian that the Company, to the extent permitted by federal, state or local law, can test the applicant for controlled substances, conduct inspections of property without notice and communicate screen results to Company personnel who need to know, the applicant, and the applicant's legal guardian.

Parent/Legal Guardian Signature

Printed Parent/Legal Guardian Name

Date